



Lemann Institute for Brazilian Studies

Research Oversight Guidelines

Faculty who receive a Lemann Institute grant must follow the applicable guidelines of their department, school or the university as pertain to safety, human subjects, environmental impact, intellectual property, or other relevant areas.

Budget Guidelines

In preparing the budget for a faculty grant, applicants should consider the following:

- The grant cannot pay summer salary or stipends beyond travel expenses for UIUC faculty and students identified in the proposal and approved by the Institute);
- The Institute is unable to make payments in Brazil for items such as research assistants or travel expenses for collaborators, given the complexity of making foreign payments;
- The grant may not be used for translation and editing services; publication subventions; the purchase of electronic or laboratory equipment (such as notebook computers or tablets); or the purchase of equipment for Brazilian research collaborators;
- The grant cannot support student mobility that is not directly tied to the research project;
- Conference travel for the UI faculty lead(s) and their counterpart(s) to jointly present findings from the funded research may be included;
- Airfare both for UI researchers and collaborators in Brazil must be prepaid by the Lemann Institute;
- Hotel accommodations at UIUC for Brazilian research collaborators must be prepaid by the Lemann Institute;
- Hotel or housing accommodations for UIUC faculty traveling to Brazil can be reimbursed for the actual rate of accommodation.

The Lemann Institute will adjust proposed budgets both to meet these guidelines and other limitations to its ability to reimburse research expenses, and in order to support the maximum number of competitive awards in an application cycle.